

Quick Guide Mobile App

Produced by The World Continuing Education Alliance





Introduction

This document is a high level overview of the capabilities within the The Mobile Learning Management System.





What the CPD Platform offers you

The Mobile Learning Management System (LMS) has a wealth of education for nurses, midwives and other cadres of nurses that are constantly updated. Between 20-50 new courses are added every month to provide the necessary depth to cater for all specialties.

Local education can also be uploaded and made available through the platform. Education that has been specially designed for mobile phone delivery. Specific courses can be mandated or recommended by Councils eg. Covid 19 course or Health & Safety policies etc.

Users can download courses, add them to their wallets, study them offline and take the exam. The next time they have internet it will update their CPD records automatically and the certificate and course is login their Education Tracker (once the Council has implemented the API, it will also update their HRIS system).

Homepage

The homepage will display a selection of content such as recommended courses and the latest courses available.





Search Courses

This section will allow you to see the available content listing.

You can scroll through the full list or use the search box above.

Additionally if you would like to filter the content you can click on the three lines on the top right of the screen.





You can refine your search and narrow down the courses displayed by your role, course group or topic.





Downloading Courses

When we click on the title of a course we are interested in, we will be presented with additional information such as the course description, author information, specialties which this topic covers, and the accreditor information.

To download the course, simply click on "Download"





The Wallet

Once we have downloaded a course, it will be stored in the wallet section to take anytime we want, even when we are offline.



Taking Courses

To start a course, simply click on the "Take course" button





Certificate of Completion and Education Tracker

Once you have successfully completed the course and the exam, your course will be stored in the Education Tracker:



Within the Education tracker you will be able to download your certificates, you are awarded a statement of completion for each course completion.





External Education

The "Add External Education" section is where you can submit any education which was taken outside the Education Portal, to add please go to your Education Tracker and click on the + symbol.



From here you can log any External Education taken outside this portal including Live CPD courses attended, Seminars, Conferences, Journals, etc..

Once you have input the details, you can take a photo of the certificate and your logbook on your device and upload them both as evidence of attendance. These details will also be added to your Education Tracker.

| ← Add | External Educ | ation |
|------------------|---------------|-------|
| Date of Complet | tion* | |
| Select Date | | |
| Education Name | <u>5</u> * | |
| | | |
| Education Form | at* | |
| Live Event | | |
| Duration* | | |
| HH | MM | |
| Did you pass an | exam? | |
| No | | |
| Upload Certifica | te | |
| Add File | | |
| | | |
| 4 | SUBMIT | |



Thank you!

Have any questions?

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